



Wilkinson Middle School



MADISON DISTRICT PUBLIC SCHOOLS
Serving Families One Student at a Time

1/27/2021

Dear Wilkinson Wildcat families,

Please take a moment to review this letter, as some changes have occurred, compared to the Semester 1 schedule.

Our instructional team has developed a learning plan that is designed to meet the specific needs of all learners. This includes separate classes for virtual and in-person learning. Our goal was to ensure your students had the undivided attention of their teachers, in one location. Our virtual classes will remain virtual only. Our in-person learners will have teachers who focus their entire instruction on their in-person classrooms.

In order to accommodate these changes, and provide safe learning environments with limited class sizes, we have expanded our school day to a seven period day.

In-person students will follow a school day running from 8:30 am to 2:20 pm. Each in-person learner will follow a six (6) period schedule.

Virtual students will follow a schedule running from 8:30 am to 3:15 pm. Virtual students will have at least five (5) classes – all four (4) core classes (science, social studies, math, English) and at least one elective. Depending upon scheduling availability, some virtual students will have six (6). **Some virtual schedules may appear to have holes in them. This is normal and done to accommodate a safe return to in-person learning.** Virtual tutoring will be available, by appointment, from 3:20 to 4:10 every afternoon.

No Student will have more than six (6) classes. A copy of the full learning schedule is included in this letter.

If your family has selected in-person learning, please know we must receive your updated Emergency Contact Card and your completed and signed “Health and Safety Agreement” before your student can begin report to school. Copies of these forms are available on the front page of our website: <http://wilkinson.madisondistrict.org/>

To help guide families and students through the changes, we are hosting our third Town Hall, Thursday, 1/28/21, at 6 pm, on Zoom. Our Town Hall #4 is Wednesday, 2/3/21, at 6 pm, on Zoom. The link information is on our website, along with copies of previous Town Hall presentations.

(Week 1, Week 2, Bell schedule and in-person procedures are on the next page)

WEEK 1 SCHEDULE (2/1 TO 2/5)

All students – virtual and in-person – meet **ONLINE ONLY**, all five days for scheduled live Zoom sessions. Attendance will be taken.

WEEK 2 SCHEDULE (2/8 TO 2/12)

IN PERSON:

Monday, February 8: **ONLY 6th grade students report to WMS**
Grades 7 and 8 will learn online with live Zoom classes.

Tuesday, February 9: **ONLY 7th grade students report to WMS**
Grades 6 and 8 will learn online with live Zoom classes.

Wednesday, February 10: **DEEP CLEAN / NO STUDENTS REPORT IN PERSON**
Grades 6, 7, 8 will complete self-directed assignments and work individually with teachers online for direct support.

Thursday, February 11: **ONLY 8th grade students report to WMS**
Grades 6 and 7 will learn online with live Zoom classes.

Friday, February 12: **All in-person students report to WMS**

VIRTUAL LEARNERS:

Monday, February 8: Live Zoom classes
Tuesday, February 9: Live Zoom classes

Wednesday, February 10: students will complete self-directed assignments and work individually with teachers online for direct support.

Thursday, February 11: Live Zoom classes
Friday, February 12: Live Zoom classes

SEMESTER 2 BELL SCHEDULE (2/1/21 to 6/18/21)

Building opens: 8:20 am (beginning 2/8/21)

Period 1: 8:30 to 9:20

Period 2: 9:25 to 10:15

Period 3: 10:20 to 11:10

Period 4 + Lunch: 11:10 to 12:30

Period 5: 12:35 to 1:25

Period 6: 1:30 to 2:20

Building closes to in-person learning: 2:30 pm. After-school supervision is not offered at this time.

Period 7: 2:25 to 3:15 (VIRTUAL STUDENTS ONLY)

SEMESTER 2 WEEKLY SCHEDULE (2/15/21 to 6/18/21)

(Midwinter break is 2/15, 2/16)

IN-PERSON LEARNERS:

Mondays – live classes

Tuesdays – live classes

Wednesdays: deep clean / asynchronous classes online

Thursdays – live classes

Fridays -- live classes

VIRTUAL LEARNERS:

Mondays – live classes via Zoom and Google Classroom

Tuesdays – live classes via Zoom and Google Classroom

Wednesdays: asynchronous classes online

Thursdays – live classes via Zoom and Google Classroom

Fridays -- live classes via Zoom and Google Classroom

In-person learning protocols and procedures:

1. All families choosing in-person learning must submit updated emergency contact paperwork and sign the Health Agreement form on the Wilkinson Middle School web page <http://wilkinson.madisondistrict.org/> before their student can begin attending classes.
2. All families selecting in-person learning must agree to conduct daily health self-checks before sending their student to school. Students exhibiting symptoms of illness will not be permitted to attend school. Use of fever suppressors and cold medication to reduce symptoms and temperature, for the purposes of sending a student to school are in violation of health protocols.
3. Masks must be worn at all times in the building. Masks must be properly worn and must cover the nose and mouth. Students will be permitted to remove their masks only during a brief breakfast (10 minutes) during 1st period and during their socially distanced lunch period.
4. Due to the complexity of balancing virtual and in-person scheduling, we are not offering teacher selection changes or scheduling changes to in-person learning at this time.
5. Parents retain the ability to move back to virtual learning at any time.
6. Students will need to bring their personal learning device. We have charging stations and will have some back-up devices, but do not have back-up devices for all students.
7. Each grade will enter the building through dedicated entrances. Each entrance has a large number decal affixed to the window. Locations:
 - a. 6th grade: Greig Road, east entrance (off staff parking lot)
 - b. 7th grade: Cafeteria doors, off of John R lot
 - c. 8th grade: Greig Road, at main office doors
8. All seating will be assigned and permanent for classrooms, cafeteria and transportation. Any adjustments will be made at the direction of the building administrator.
9. Students are encouraged to bring a refillable water bottle.
10. No outside visitors, volunteers, off-campus field trips, or after-school activities are approved at this time.
11. Students may pack their own lunches, but we do not have refrigeration facilities available to students.
12. The ability to maintain health protocols is essential for the safety of all students, staff and families. We understand this will be an adjustment to students, and this is why we are gradually bringing students back, one grade at a time. Students will be expected to socially distance and follow safety protocols. **Students who refuse to follow building health guidelines will face administrative intervention up to and including a return to virtual learning.**

Transportation

Families seeking district-provided transportation must submit a “transportation request form” on the school webpage: <http://wilkinson.madisondistrict.org/>.

At this time, we are offering transportation to in-district residents of Madison District Public Schools, along with a dedicated bus to Pontiac, at the New Bethel Church.

Thank you!

I understand the complicated nature of this transition and deeply appreciate your continued support of our students, staff and learning community.

I encourage you to join one of our upcoming Town Halls for additional information.

As always, if you have any questions, call, text or email me.

Thanks and stay safe,

Ben Harwood

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